



15 October 2020

IPHC CIRCULAR 2020-023

**SUBJECT: FOR DECISION - SELECTION OF AUDITOR FOR FY2020, FY2021 AND FY2022
STATEMENT AUDITS**

Dear Commissioners,

In accordance with Regulation 14.1 of the IPHC Financial Regulations (2020), the IPHC Secretariat is requesting an intersessional recommendation from the IPHC Finance and Administration Committee (FAC), and a subsequent appointment decision from the Commission, of a new Statement Auditor for the IPHC.

Regulation 14 – External Audit

“1. The accounts of the Commission shall be audited annually by external auditors recommended by the FAC and appointed by the Commission. The Auditors shall be appointed for a term of three (3) years, and may be reappointed to multiple terms.”

This request for an intersessional appointment is being made due to our FY2019 auditing firm of Sabey CPA PLLC, no longer being in a position to undertake the IPHC Statement Audit for FY2020 in accordance with the IPHC Financial Regulations (2020).

The IPHC Secretariat has undertaken a request for proposals (RFP) and received responses from three suitable firms. All firms were provided with the IPHC Financial Regulations (2020), Audit requirements, our most recent auditors report, and our most recent IRS 990. The three firms were:

1. Moss Adams
2. Clark Nuber
3. Clifton, Larson, Allen - Withdrew

To preserve propriety information, the proposals received from the above firms are being sent separately from this Circular, via secure email. The IPHC Secretariat has undertaken a review of the proposals received and is recommending ‘Moss Adams’ to the FAC and Commission for appointment.

Please review this Circular in association with the proposals sent via secure email, and indicate your endorsement or otherwise of ‘Moss Adams’ as the IPHC Statement Auditor for FY2020-22, as follows:

Finance and Administration Committee (FAC) – Proposed Intersessional recommendation to the Commission:

- 1) The FAC **RECOMMENDED** that the Commission appoint the external auditor ‘Moss Adams’ to audit the accounts of the Commission for FY2020, FY2021, and FY2022.

Commission – Proposed Intersessional decision:

- 1) The Commission **APPOINTED** the external auditor ‘Moss Adams’ to audit the accounts of the Commission for FY2020, FY2021, and FY2022.

Yours sincerely



David T. Wilson, Ph.D.
Executive Director, IPhC

Attachments: Sent via secured email to maintain confidentiality of propriety information.

Attachment I: Proposal from Moss Adams

Attachment II: Proposal from Clark Nuber