



Report of the 11th Special Session of the IPHC (SS011)

Meeting held electronically, 22 June 2021

Commissioners

Canada	United States of America
Paul Ryall	Glenn Merrill
Neil Davis	Robert Alverson
Peter DeGreef	Richard Yamada

Executive Director

David T. Wilson, Ph.D.

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Participants in the Session
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IPHC Secretariat

BIBLIOGRAPHIC ENTRY

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ACRONYMS

FY	Financial Year
IFCP	International Fisheries Commission Pension (Fund)
IPHC	International Pacific Halibut Commission
MP	Management Procedure
MSE	Management Strategy Evaluation
OM	Operating Model
PHMEIA	Pacific Halibut Multiregional Economic Impact Assessment
SS	Special Session
USA	United States of America

DEFINITIONS

A set of working definitions are provided in the IPHC Glossary of Terms and abbreviations: <https://www.iphc.int/the-commission/glossary-of-terms-and-abbreviations>

HOW TO INTERPRET TERMINOLOGY CONTAINED IN THIS REPORT

This report has been written using the following terms and associated definitions so as to remove ambiguity surrounding how particular paragraphs should be interpreted.

- Level 1: RECOMMENDED; RECOMMENDATION; ADOPTED** (formal); **REQUESTED; ENDORSED** (informal): A conclusion for an action to be undertaken, by a Contracting Party, a subsidiary (advisory) body of the Commission and/or the IPHC Secretariat.
- Level 2: AGREED:** Any point of discussion from a meeting which the Commission considers to be an agreed course of action covered by its mandate, which has not already been dealt with under Level 1 above; a general point of agreement among delegations/participants of a meeting which does not need to be elevated in the Commission’s reporting structure.
- Level 3: NOTED/NOTING; CONSIDERED; URGED; ACKNOWLEDGED:** General terms to be used for consistency. Any point of discussion from a meeting which the Commission considers to be important enough to record in a meeting report for future reference. Any other term may be used to highlight to the reader of an IPHC report, the importance of the relevant paragraph. Other terms may be used but will be considered for explanatory/informational purposes only and shall have no higher rating within the reporting terminology hierarchy than Level 3.

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EXECUTIVE SUMMARY

The 11th Special Session of the International Pacific Halibut Commission (IPHC) (SS011) was held electronically, on 22 June 2021. The meeting was opened by the Chairperson Mr Glenn Merrill (USA), who outlined the need for a Special Session.

The following are the actions arising from the SS011, which are also provided at [Appendix V](#).

RECOMMENDATIONS

Management Strategy Evaluation Program of Work

SS011-Rec.01 ([para. 7](#)) The Commission **RECOMMENDED** that the IPHC Secretariat:

- a) prioritize tasks F1, F.2, F.3 and F.5 to support the development of a robust framework, and E.3 to work with stakeholders and the Commission to improve the methods of presenting MSE results.
- b) continue to work on task M.3 to understand the trade-offs with multi-year stock assessments.
- c) continue investigation of size limits (M.1) to understand the long-term effects of a change in the size limit, including under different realizations of population dynamics such as size-at-age.

Budget estimates: FY2022

([para. 10](#)) The Commission **ADOPTED** the FY2022 budget (1 October 2021 to 30 September 2022), as detailed in [Appendix IV](#), including the Contracting Party contributions to the General Fund as follows:

- Canada: Contribution to the General Fund: US\$900,407
- U.S.A.: Contribution to the General Fund: US\$4,157,760

1 OPENING OF THE SESSION

2. The 11th Special Session of the International Pacific Halibut Commission (IPHC) (SS011) was held electronically, on 22 June 2021. The meeting was opened by the Chairperson Mr Glenn Merrill (USA) who outlined the need for a special session.

2 ADOPTION OF THE AGENDA AND ARRANGEMENTS FOR THE SPECIAL SESSION

3. The Commission **ADOPTED** the Agenda as provided at [Appendix I](#). The documents provided to the SS011 are listed in [Appendix II](#). The list of participants is provided at [Appendix III](#).

3 MANAGEMENT STRATEGY EVALUATION PROGRAM OF WORK

4. The Commission **NOTED** paper [IPHC-2021-SS011-03](#) which lists tasks that may be considered in the development of a Management Strategy Evaluation (MSE) Program of Work (2021-23) for the IPHC Secretariat.
5. The Commission **NOTED** MSE Program of Work tasks within five general categories related to objectives, management procedures, framework development, evaluation, and application as listed in Table 1 of document [IPHC-2021-SS011-03](#).
6. The Commission **NOTED** that:
 - a) the proposed MSE Program of Work was developed taking into consideration current and planned resources (human and financial) at the IPHC Secretariat for the work period, including one principle investigator, with support from current staff within the Quantitative Sciences Branch.
 - b) the continued development of the MSE framework, in particular tasks F.1, F.2, F.3, and F.5 would lead to the development of alternative operating models and provide a more robust evaluation of any type of management procedure.
 - c) a multi-year assessment approach (i.e. not conducting a stock assessment every year) has potential benefits of freeing time for research and development of improved stock assessment methods as well as MSE tasks.
7. The Commission **AGREED**:
 - a) on the need to maintain some level of ongoing stakeholder engagement in the IPHC MSE process, including during the next period of technical development/evaluation. The overall aim of continued engagement would be to ensure that stakeholders are kept informed of the process and any substantial advances in the MSE work. Options could include MSAB meetings, and website updates to aid communication of MSE results.
 - b) that the presentation of results is an important task as improvements would assist stakeholders in understanding the MSE results and support decisions made by the Commission.
 - c) that connecting the MSE with socio-economic outcomes from the Pacific Halibut Multiregional Economic Impact Assessment (PHMEIA) will be deferred at this time. While connecting socio-economic factors with MSE may be useful in the future, they were not deemed to be high priority task at this time.
 - d) work to investigate size limits could include identifying shortcomings within the current MSE framework, a timeline for potential future analysis, and a range of options of interest to stakeholders.

-
8. The Commission **RECOMMENDED** that the IPHC Secretariat:
- a) prioritize tasks F1, F.2, F.3 and F.5 to support the development of a robust framework, and E.3 to work with stakeholders and the Commission to improve the methods of presenting MSE results.
 - b) continue to work on task M.3 to understand the trade-offs with multi-year stock assessments.
 - c) continue investigation of size limits (M.1) to understand the long-term effects of a change in the size limit, including under different realizations of population dynamics such as size-at-age.

4 BUDGET ESTIMATES: FY2022

9. The Commission **NOTED** paper [IPHC-2021-SS011-04](#) which provided the Commission with the revised budget estimates for FY2022 (1 October 2021 to 30 September 2022) (for approval) noting the informal request from the Contracting Parties to freeze the FY2022 overall budget at FY2021 levels.
10. The Commission **NOTED** that the proposed FY2022 budget did not involve reducing the current compliment of IPHC Secretariat staff, other than the one position that would be held vacant for FY2022 and then reallocated to a different role in FY2023.
11. The Commission **ADOPTED** the FY2022 budget (1 October 2021 to 30 September 2022), as detailed in [Appendix IV](#), including the Contracting Party contributions to the General Fund as follows:
- Canada: Contribution to the General Fund: US\$900,407
 - U.S.A.: Contribution to the General Fund: US\$4,157,760
12. The Commission **NOTED** the extra-budgetary (IFCP Fund deficit and Headquarters lease/maintenance) contributions from each Contracting Party for FY2022 as follows:
- Canada:
 - 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848
 - U.S.A.:
 - 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848
 - Contribution to the headquarters building lease and maintenance costs: US\$475,000

5 REVIEW OF THE DRAFT AND ADOPTION OF THE REPORT OF THE 10TH SPECIAL SESSION OF THE IPHC (SS010)

13. The Report of the 11th Session of the IPHC (IPHC-2021-SS011-R) was **ADOPTED** via correspondence on 24 June 2021, including the consolidated set of recommendations and requests arising from SS011, provided at [Appendix V](#).

APPENDIX I
AGENDA FOR THE 11TH SPECIAL SESSION OF THE IPHC (SS011)

Date: 22 June 2021

Location and Venue: Electronic: Adobe Connect

Time: 11:00-14:00 (PDT)

Chairperson: Mr Glenn Merrill (United States of America)

Vice-Chairperson: Mr Paul Ryall (Canada)

1. **OPENING OF THE SESSION** (*Chairperson*)
2. **ADOPTION OF THE AGENDA AND ARRANGEMENTS FOR THE SPECIAL SESSION**
(*Chairperson*)
3. **MANAGEMENT STRATEGY EVALUATION PROGRAM OF WORK**
 - *IPHC-2021-SS011-03: Management Strategy Evaluation Program of Work (2021-23)*
(*Hicks A, Stewart I, Hutniczak B*)
4. **Budget Estimates: FY2022 (for approval)** (*IPHC Secretariat*)
 - *IPHC-2021-SS011-04: Budget Estimates: FY2022 (for approval)* (*Wilson D, Jernigan K*)
5. **ADOPTION OF THE REPORT OF THE 11TH SPECIAL SESSION OF THE IPHC (SS011)**
(*Chairperson*)

APPENDIX II
LIST OF DOCUMENTS FOR THE 11TH SPECIAL SESSION OF THE IPHC (SS011)

Document	Title	Availability
IPHC-2021-SS011-01	Agenda for the 11 th Special Session of the IPHC (SS011)	✓ 1 June 2021
IPHC-2021-SS011-02	List of Documents for the 11 th Special Session of the IPHC (SS011)	✓ 1 June 2021
IPHC-2021-SS011-03	Management Strategy Evaluation Program of Work (Hicks A, Stewart I, Hutniczak B)	✓ 1 June 2021
IPHC-2021-SS011-04	Budget estimates: FY2022 (for approval) (Wilson D, Jernigan K)	✓ 7 June 2021

APPENDIX III
LIST OF PARTICIPANTS FOR THE 11TH SPECIAL SESSION OF THE IPHC (SS011)

Commission Officers

Chairperson	Vice-Chairperson
Mr Glenn Merrill (United States of America)	Mr Paul Ryall (Canada)

Commissioners

Canada	United States of America
Mr Paul Ryall	Mr Glenn Merrill
Mr Neil Davis	Mr Robert Alverson
Mr Peter DeGreef	Mr Richard Yamada

Observers

Participant	Organisation	Email
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Ms Huyen Tran	Fisheries Data Manager	huyen.tran@iphc.int

APPENDIX IV FY2022 FINANCIAL BUDGET – ADOPTED

Account Number	Account Name	10 - General	20 - Research	30 - Statistics	10,20,30 - TOTAL	40 - FISS	10,20,30,40 - TOTAL
		FY2022	FY2022	FY2022	FY2022	FY2022	FY2022
Income							
40000	Contracting Party Contributions						
40000.01	Canada	\$ 900,407.00	\$ -	\$ -	\$ 900,407.00	\$ -	\$ 900,407.00
40000.02	United States of America	\$ 4,157,760.00	\$ -	\$ -	\$ 4,157,760.00	\$ -	\$ 4,157,760.00
	Total 40000 - Contracting Party Contributions	\$ 5,058,167.00	\$ -	\$ -	\$ 5,058,167.00	\$ -	\$ 5,058,167.00
40050	IFC Pension						
40050.01	IFC Pension - Canada	\$ 127,848.00	\$ -	\$ -	\$ 127,848.00	\$ -	\$ 127,848.00
40050.02	IFC Pension - United States of America	\$ 127,848.00	\$ -	\$ -	\$ 127,848.00	\$ -	\$ 127,848.00
	Total 40050 - IFC Pension	\$ 255,696.00	\$ -	\$ -	\$ 255,696.00	\$ -	\$ 255,696.00
40055	Headquarters (Lease & Maintenance)	\$ 475,000.00	\$ -	\$ -	\$ 475,000.00	\$ -	\$ 475,000.00
40060	Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40100	Grants, Contracts & Agreements	\$ -	\$ 44,917.00	\$ 559,975.00	\$ 604,892.00	\$ 48,720.00	\$ 653,612.00
40200	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 11,550.00	\$ 11,550.00
40200.01	Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40200.02	CD Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 40200 - Interest Income	\$ 475,000.00	\$ 44,917.00	\$ 559,975.00	\$ 1,079,892.00	\$ 60,270.00	\$ 1,140,162.00
40350	Fish Sales						
40350.01	Fish Sales - Pacific Halibut	\$ -	\$ -	\$ -	\$ -	\$ 5,471,025.00	\$ 5,471,025.00
40350.02	Fish Sales - Byproduct	\$ -	\$ -	\$ -	\$ -	\$ 58,800.00	\$ 58,800.00
	Total 40350 - Fish Sales	\$ -	\$ -	\$ -	\$ -	\$ 5,529,825.00	\$ 5,529,825.00
	Total Income	\$ 5,788,863.00	\$ 44,917.00	\$ 559,975.00	\$ 6,393,755.00	\$ 5,590,095.00	\$ 11,983,850.00
Expense							
Personnel Expenses							
50000	Salaries & Wages	\$ 2,925,000.00	\$ 85,447.00	\$ 668,115.00	\$ 3,678,562.00	\$ 478,584.75	\$ 4,157,146.75
50100	Benefits	\$ 1,260,000.00	\$ 20,335.00	\$ 199,552.50	\$ 1,479,887.50	\$ 14,837.55	\$ 1,494,725.05
50100.09	Medical Reimbursement - Retiree	\$ 92,958.60	\$ -	\$ -	\$ 92,958.60	\$ -	\$ 92,958.60
50200	Training & Education	\$ 5,000.00	\$ -	\$ 21,000.00	\$ 26,000.00	\$ 54,600.00	\$ 80,600.00
50300	Personnel Related Expenses	\$ -	\$ -	\$ 14,700.00	\$ 14,700.00	\$ 36,376.20	\$ 51,076.20
50300.01	Scholarship Awards	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
	Total Personnel Expenses	\$ 4,290,958.60	\$ 105,782.00	\$ 903,367.50	\$ 5,300,108.10	\$ 584,398.50	\$ 5,884,506.60
Operational Expenses							
51000	Publications	\$ 6,000.00	\$ -	\$ 9,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
51100	Mailing and Shipping	\$ 4,000.00	\$ 2,000.00	\$ 8,400.00	\$ 14,400.00	\$ 79,800.00	\$ 94,200.00
51200	Travel	\$ 70,300.00	\$ 4,150.00	\$ 10,000.00	\$ 84,450.00	\$ 117,516.00	\$ 201,966.00
51300	Meeting and Conference Expenses	\$ 171,000.60	\$ -	\$ -	\$ 171,000.60	\$ -	\$ 171,000.60
51400	Technology	\$ 135,000.00	\$ -	\$ -	\$ 135,000.00	\$ -	\$ 135,000.00
	Total Operational Expenses	\$ 386,300.60	\$ 6,150.00	\$ 27,400.00	\$ 419,850.60	\$ 197,316.00	\$ 617,166.60
Fees and Contract Expenses							
52000	Professional Fees	\$ 240,000.00	\$ -	\$ -	\$ 240,000.00	\$ -	\$ 240,000.00
52200	Other Fees and Charges	\$ -	\$ -	\$ -	\$ -	\$ 590,965.20	\$ 590,965.20
52300	Leases and Contracts	\$ 365,000.00	\$ 76,979.00	\$ 38,850.00	\$ 480,829.00	\$ 2,428,391.70	\$ 2,909,220.70
54000	Communications	\$ 25,000.00	\$ -	\$ 420.00	\$ 25,420.00	\$ 86,782.50	\$ 112,202.50
	Total Fees and Contract Expenses	\$ 630,000.00	\$ 76,979.00	\$ 39,270.00	\$ 746,249.00	\$ 3,106,139.40	\$ 3,852,388.40
Facilities and Equipment Expenses							
53000	Equipment Expense	\$ 28,000.00	\$ -	\$ 18,900.00	\$ 46,900.00	\$ 34,020.00	\$ 80,920.00
53100	Supplies Expense	\$ 32,000.00	\$ 106,452.00	\$ 2,100.00	\$ 140,552.00	\$ 933,980.25	\$ 1,074,532.25
53200	Maintenance and Utilities	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00	\$ 42,000.00	\$ 66,000.00
53300	Facility Rentals	\$ 378,000.00	\$ -	\$ 6,300.00	\$ 384,300.00	\$ 21,000.00	\$ 405,300.00
	Total Facilities and Equipment Expenses	\$ 462,000.00	\$ 106,452.00	\$ 27,300.00	\$ 595,752.00	\$ 1,031,000.25	\$ 1,626,752.25
Other Expenses							
55000	Budget Contingency	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00
55200	Fund Cost Recovery (20 - 30)	\$ 687,808.50	\$ (250,446.00)	\$ (437,362.50)	\$ -	\$ -	\$ -
55201	Fund Cost Recovery (40)	\$ (703,204.70)	\$ -	\$ -	\$ (703,204.70)	\$ 703,204.70	\$ -
	Total Other Expenses	\$ 19,603.80	\$ (250,446.00)	\$ (437,362.50)	\$ (668,204.70)	\$ 703,204.70	\$ 35,000.00
	Total Expense	\$ 5,788,863.00	\$ 44,917.00	\$ 559,975.00	\$ 6,393,755.00	\$ 5,622,058.85	\$ 12,015,813.85
	Net Income (Loss)	\$ -	\$ -	\$ -	\$ -	\$ (31,963.85)	\$ (31,963.85)

APPENDIX V
**CONSOLIDATED SET OF RECOMMENDATIONS AND REQUESTS FROM THE 11TH SPECIAL
SESSION OF THE IPHC (SS011) (22 JUNE 2021)**

RECOMMENDATIONS

Management Strategy Evaluation Program of Work

SS011-Rec.01 ([para. 7](#)) The Commission **RECOMMENDED** that the IPHC Secretariat:

- a) prioritize tasks F1, F.2, F.3 and F.5 to support the development of a robust framework, and E.3 to work with stakeholders and the Commission to improve the methods of presenting MSE results.
- b) continue to work on task M.3 to understand the trade-offs with multi-year stock assessments.
- c) continue investigation of size limits (M.1) to understand the long-term effects of a change in the size limit, including under different realizations of population dynamics such as size-at-age.

REQUESTS

Nil