



Report of the 13th Special Session of the IPHC (SS013)

Meeting held electronically, 18 April 2023

Commissioners

| | |
|---------------|--------------------------|
| Canada | United States of America |
| Paul Ryall | Jon Kurland |
| Neil Davis | Robert Alverson |
| Peter DeGreef | Richard Yamada |

Executive Director

David T. Wilson, Ph.D.

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BIBLIOGRAPHIC ENTRY

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INTERNATIONAL PACIFIC
HALIBUT COMMISSION

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Contact details:

International Pacific Halibut Commission
2320 W. Commodore Way, Suite 300
Seattle, WA, 98199-1287, U.S.A.
Phone: +1 206 634 1838
Fax: +1 206 632 2983
Email: secretariat@iphc.int
Website: <https://www.iphc.int>

ACRONYMS

| | |
|------|--|
| FY | Financial Year |
| IPHC | International Pacific Halibut Commission |
| MP | Management Procedure |
| MSE | Management Strategy Evaluation |
| OM | Operating Model |
| SS | Special Session |
| USA | United States of America |

DEFINITIONS

A set of working definitions are provided in the IPHC Glossary of Terms and abbreviations: <https://www.iphc.int/the-commission/glossary-of-terms-and-abbreviations>.

HOW TO INTERPRET TERMINOLOGY CONTAINED IN THIS REPORT

This report has been written using the following terms and associated definitions so as to remove ambiguity surrounding how particular paragraphs should be interpreted.

- Level 1: RECOMMENDED; RECOMMENDATION; ADOPTED** (formal); **REQUESTED; ENDORSED; ACCEPTED** (informal): A conclusion for an action to be undertaken, by a Contracting Party, a subsidiary (advisory) body of the Commission and/or the IPHC Secretariat.
- Level 2: AGREED:** Any point of discussion from a meeting which the Commission considers to be an agreed course of action covered by its mandate, which has not already been dealt with under Level 1 above; a general point of agreement among delegations/participants of a meeting which does not need to be elevated in the Commission’s reporting structure.
- Level 3: NOTED/NOTING; CONSIDERED; URGED; ACKNOWLEDGED:** General terms to be used for consistency. Any point of discussion from a meeting which the Commission considers to be important enough to record in a meeting report for future reference. Any other term may be used to highlight to the reader of an IPHC report, the importance of the relevant paragraph. Other terms may be used but will be considered for explanatory/informational purposes only and shall have no higher rating within the reporting terminology hierarchy than Level 3.

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EXECUTIVE SUMMARY

The 13th Special Session of the International Pacific Halibut Commission (IPHC) (SS013) was held in a hybrid format, with in-person participation in Seattle, WA, USA, on 18 April 2023. The meeting was opened by the Chairperson Mr Jon Kurland (USA), who outlined the need for a Special Session.

The following are the actions arising from the SS013, which are also provided at [Appendix V](#).

RECOMMENDATIONS

Budget Estimates: FY2024 (for approval): Fund 30 – Statistics: Directed commercial catch sampling of Pacific halibut in Alaska

- SS013-Rec.01 ([para. 17](#)) The Commission **DISCUSSED** the merit in continuing with the NOAA-Fisheries grant program, and **RECOMMENDED** the following:
- a) The IPHC has no mandate to undertake activities on sablefish, and should only do so with an expressed directive from the Commission to do so;
 - b) Should the Commission direct the IPHC Secretariat to undertake sablefish activities in Alaska as part of the new grant period, then:
 - the IPHC should not take on any risks associated with uncertainty regarding the amount of funding available or with the variation in the amount of work required to fulfill sablefish activities;
 - the IPHC should be reimbursed in-full for any sablefish work (100% cost-recovered) in-year and without delay, and that the Secretariat will cease work at the point that its eligible costs exceed the grant funding available;
 - Sablefish work would be secondary to Pacific halibut work.
- SS013-Rec.02 ([para. 19](#)) The Commission **RECOMMENDED** that further intersessional discussions be held between the IPHC and NOAA-Fisheries (including the AFSC), to determine if the sablefish logbook data could be entered into NMFS logbooks rather than IPHC logbooks, thereby removing the IPHC from the sablefish process. Alternatively, such discussion should determine if IPHC logbooks containing sablefish landings could be provided directly to NOAA-Fisheries for data entry.
- SS013-Rec.03 ([para. 20](#)) The Commission **RECOMMENDED** that, as soon as possible, the IPHC Secretariat provide an analysis of commercial sampling needs for Pacific halibut in Alaska, including an examination of biological sampling rates by port, and whether all ports need to be staffed annually or could be staffed at some lesser interval on a staggered basis to reduce costs without unacceptably compromising data quality.

Budget Estimates: FY2024 (for approval): Contributions to the General Fund

- SS013-Rec.04 ([para. 28](#)) **NOTING** that the primary purpose of the annual IPHC Interim Meeting (typically held in November each year) is to share preliminary updates and assessment results with interested stakeholders, and that this has been achieved effectively over the past three (3) years via the use of online meeting platforms, the Commission **RECOMMENDED** that effective FY2024, the IPHC Interim Meeting shall permanently be held via online meeting platforms, including for Contracting Party delegations (FY2024 cost saving: US\$13,500).

1 OPENING OF THE SESSION

1. The 13th Special Session of the International Pacific Halibut Commission (IPHC) (SS013) was held in a hybrid format, with in-person participation in Seattle, WA, USA, on 18 April 2023. The meeting was opened by the Chairperson Mr Jon Kurland (USA), who outlined the need for a Special Session.

2 ADOPTION OF THE AGENDA AND ARRANGEMENTS FOR THE SPECIAL SESSION

2. The Commission **ADOPTED** the Agenda as provided at [Appendix I](#). The documents provided to the SS013 are listed in [Appendix II](#). The list of participants is provided at [Appendix III](#).

3 BUDGET ESTIMATES: FY2024 (FOR APPROVAL)

3. The Commission **NOTED** paper [IPHC-2023-SS013-03 Rev_1](#) which provided the budget estimates for FY2024 (1 October 2023 to 30 September 2024) for adoption, and for FY2025 and FY2026 (for noting) (1 October 2024 to 30 September 2025, and 1 October 2025 to 30 September 2026, respectively).
4. The Commission **NOTED** paper [IPHC-2023-SS013-04](#) that provided supporting information for the IPHC budget decision making process at SS013.
5. The Commission **RECALLED** that the IPHC budget has been frozen for the past three (3) fiscal years ([Fig. 1](#)), and the FY2024 proposed budget represents an increase commensurate with inflation over the period FY2021 thru FY2023.
6. The Commission **NOTED** the indication from the IPHC Secretariat that:
 - a) the Contracting Party contributions to the General Fund have been split at a ratio of 18% from Canada and 82% from the USA for FY2024;
 - b) Contracting Parties make other payments to the General Fund from time to time, such as:
 - Annual Headquarters Lease and Maintenance (USA);
 - Annual or Periodic Awards (e.g. grants, MoUs, LoAs, CAs) (Canada, USA);
 - c) Contracting Parties voluntarily make equal deficit payments to the IFCP Fund, which was closed to new entrants in 2001 (Canada, USA).
 - d) the general cost assumptions for the FY2024 budget include increases in operational costs (3.5%), salaries and wages (3.5%, based on cost of living and step increases) and health care costs (12%);
 - e) while the frozen budget for the past three (3) fiscal years had a mild impact on the operational capacity of the IPHC due to reductions in operations as a result of the COVID-19 pandemic, inflation in the United States of America started increasing in 2021 and in the mid-2022, reached its highest level since early 1980s;
 - f) in real dollar terms, the contributions adjusted for inflation (2022 USD) show a gradual decline in contribution value from FY2014 to FY2023 with the most apparent decline from FY2020 to FY2023 ([Fig. 2](#)). The data included in [Fig. 2](#) assumes inflation consistent with the Federal Reserve projections for 2023 of 3.3% and for 2024 of 2.5%.

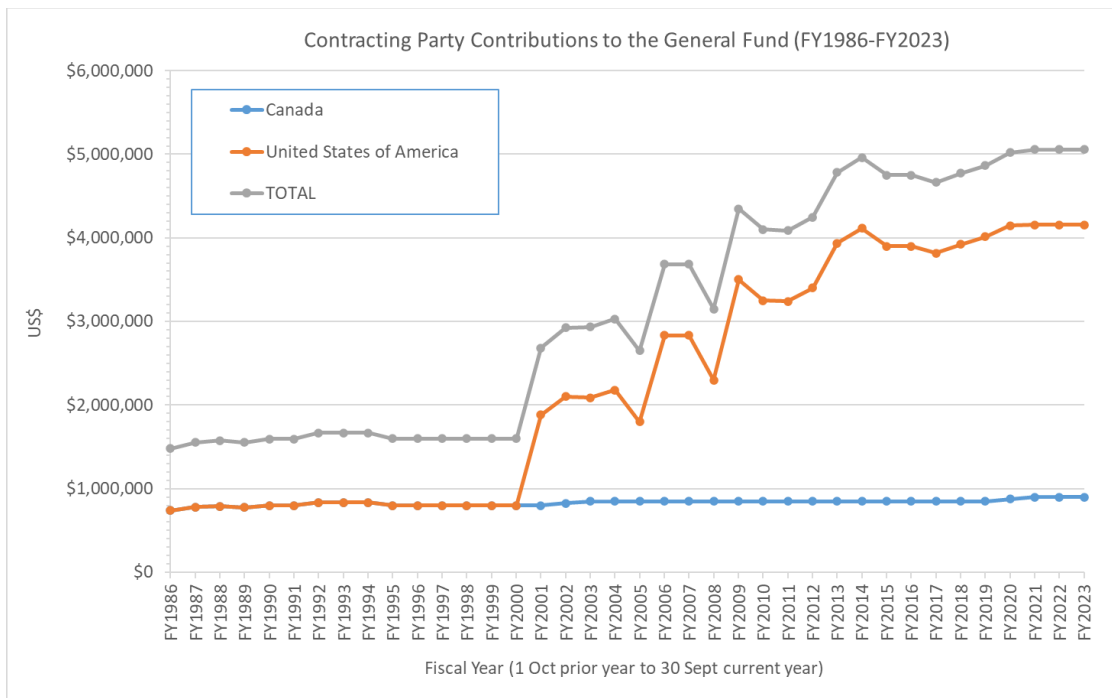


Figure 1. Contracting Party contributions to the IPHC General fund from FY1986 to FY2023.

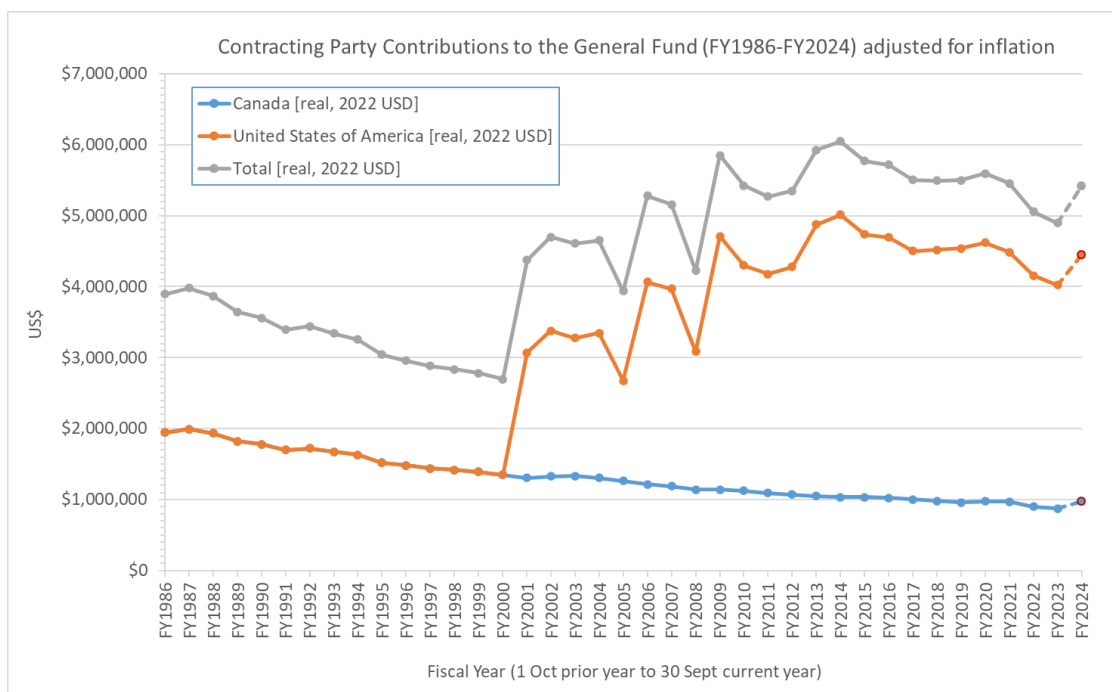


Figure 2. Contracting Party contributions to the IPHC General fund from FY1986 to FY2024, adjusted for inflation. The FY2024 point represents the proposed budget ([IPHC-2023-SS013-03](#)).

7. The Commission **NOTED** the indication from the IPHC Secretariat that while the outlook for the USA economy in 2023 looks better and the inflation has started to cool (Consumer Price Index declined from 6.4% to 6% in the last 12 months ending in February 2023, continuing an eight-month trend of declining annual inflation), the purchasing power of the frozen contributions will be significantly lower than in pre-pandemic years.

8. The Commission **NOTED** that the headquarters lease and maintenance costs to the USA will increase to **\$513,712.50** in FY2024 in accordance with the building lease signed in 2020.

Fund 20 – Research: Biological and Ecosystem Sciences annual reporting

9. The Commission **REQUESTED** that, as part of the annual reporting to the Commission on the Biological and Ecosystem Science Branch activities, that the Secretariat provide a summary table that incorporates the following elements for Commission review:
- Current project abstract, including objectives, links to IPHC’s core mandate and how it will inform Commissioner’s decisions;
 - Related Commission decisions and directives;
 - Timeline for deliverables;
 - Funding sources;
 - Progress report.

Fund 30 – Statistics: Directed commercial catch sampling of Pacific halibut in Alaska

10. The Commission **NOTED** that one of the key assumptions for the FY2024 budget, is the income source for account line item 40100.01 – 802 – Directed commercial catch sampling of Pacific halibut in Alaska. The proposed FY2024 budget includes **US\$953,132.00** to be cost-recovered through the NOAA grants program. Should NOAA not provide the full **US\$953,132.00**, the associated budget shortfall will need to be accommodated through service reductions to the sampling activities unless another source of revenue is found to offset the deficit. In the past, NOAA has made in-year reductions to grant payments.
11. The Commission **NOTED** that prior to FY2017, NOAA-Fisheries through a direct contract with the IPHC, provided supplementary funding to undertake sablefish logbook collection, data entry and verification ([Fig. 3](#)) as a fee for service. The payment received in FY2016 totaled US\$79,380.
12. The Commission **NOTED** that the contract was cancelled in FY2017, with an agreement between NMFS and the IPHC Secretariat that the FY2017 payment of US\$81,761 would be deferred and integrated into the FY2018 payment from a new NMFS sampling grant (the grant) for both Pacific halibut and sablefish (previously the grant was for Pacific halibut only).

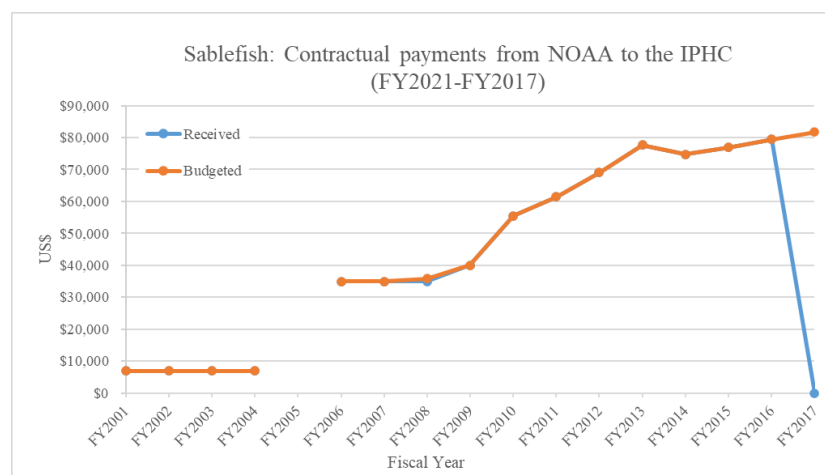


Figure 3. Sablefish: Contractual payments from NOAA to the IPHC FY2001 to FY2017.

13. The Commission **NOTED** that in FY2018, the NMFS sampling grant, which now included sablefish, decreased rather than increased ([Fig. 4](#)) (FY2017 = US\$541,966; FY2018 = US\$452,397).

The grant remained at this lower level up until FY2021 (between US\$451,227 to US\$478,599), without any increase related to sablefish being received ([Fig. 4](#)).

14. The Commission **NOTED** that in FY2022, the grant for both species was further reduced to US\$378,525, well below the amount required to service the activities of the IPHC for Pacific halibut commercial sampling in Alaska post-IFQ. The IPHC Secretariat attempted to make in-year expenditure reductions, including not sampling in the port of Juneau.

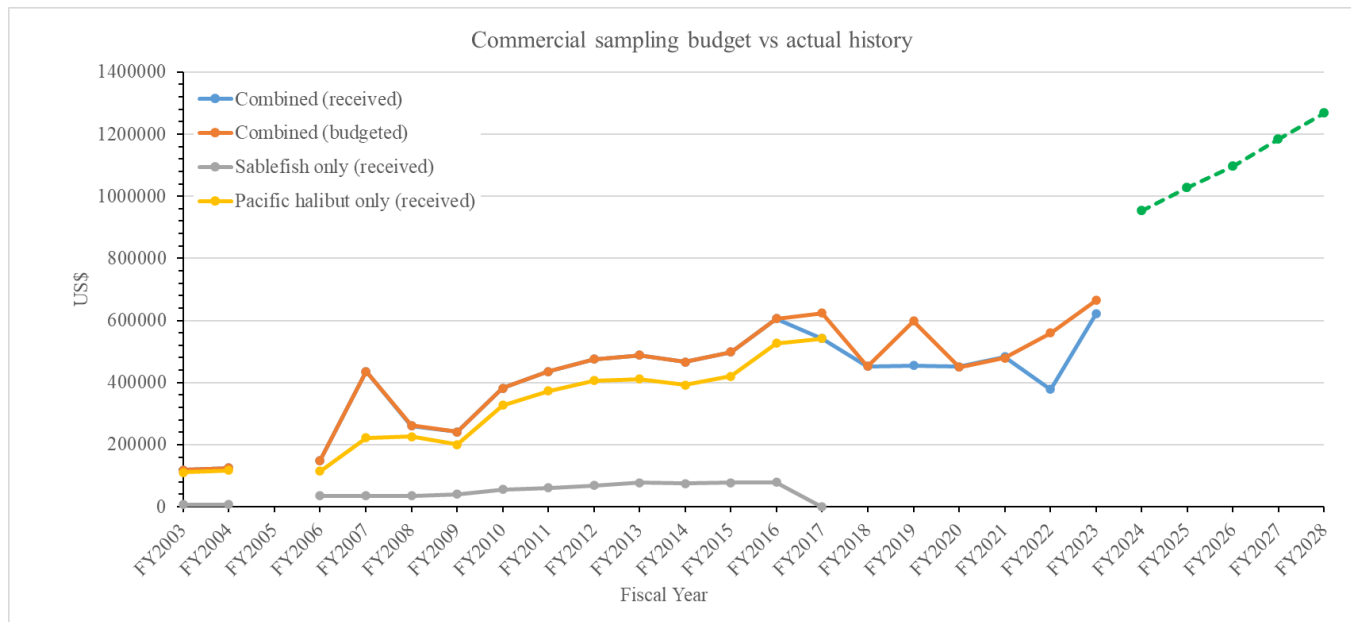


Figure 4. Budgeted versus actual income for sablefish and Pacific halibut separately (FY2003-FY2017) and combined from FY2018 to FY2023. The green line represents the proposed FY2024-FY2028 budget for grant eligible expenses for Pacific halibut only (see paper [IPHC-2023-SS013-INF02](#)).

15. The Commission **NOTED** that for the current grant period (FY2019-2023) a total funding shortfall of -\$368,277.64 has been realized. This was partially accounted for by either reduced operations (not filling a port for a year), or utilizing Contracting Party contributions without differentiation (i.e. from Canada and the USA).
16. The Commission **NOTED** that Canada recommended that the USA should endeavour to provide the IPHC with funds to cover this shortfall.
17. The Commission **DISCUSSED** the merit in continuing with the NOAA-Fisheries grant program, and **RECOMMENDED** the following:
- a) The IPHC has no mandate to undertake activities on sablefish, and should only do so with an expressed directive from the Commission to do so;
 - b) Should the Commission direct the IPHC Secretariat to undertake sablefish activities in Alaska as part of the new grant period, then:
 - the IPHC should not take on any risks associated with uncertainty regarding the amount of funding available or with the variation in the amount of work required to fulfill sablefish activities;
 - the IPHC should be reimbursed in-full for any sablefish work (100% cost-recovered) in-year and without delay, and that the Secretariat will cease work at the point that its eligible costs exceed the grant funding available;

- Sablefish work would be secondary to Pacific halibut work.
18. The Commission **AGREED** to discuss intersessionally the risks, merits, and form that the work currently proposed in the ‘grant’ submission to NOAA-Fisheries, should take, and whether it should include sablefish work.
 19. The Commission **RECOMMENDED** that further intersessional discussions be held between the IPHC and NOAA-Fisheries (including the AFSC), to determine if the sablefish logbook data could be entered into NMFS logbooks rather than IPHC logbooks, thereby removing the IPHC from the sablefish process. Alternatively, such discussion should determine if IPHC logbooks containing sablefish landings could be provided directly to NOAA-Fisheries for data entry.
 20. The Commission **RECOMMENDED** that, as soon as possible, the IPHC Secretariat provide an analysis of commercial sampling needs for Pacific halibut in Alaska, including an examination of biological sampling rates by port, and whether all ports need to be staffed annually or could be staffed at some lesser interval on a staggered basis to reduce costs without unacceptably compromising data quality.

Fund 40 – Fishery-Independent Setline Survey (FISS)

21. The Commission **NOTED** that income (and expenses) for the IPHC Fishery-Independent Setline Survey (FISS) are tentative as they are based on the design noted at the 99th Session of the IPHC Interim Meeting (IM099) and will likely change substantially prior to the 2024 FISS season.

Contributions to the General Fund

22. The Commission **NOTED** the Secretariat proposed FY2024 budget (1 October 2023 to 30 September 2024) as detailed in [Appendix IV](#), including the contributions from the Contracting Parties to the General Fund for FY2024 as follows:
 - Canada: Contribution to the General Fund: **US\$1,032,970.38**
 - U.S.A.: Contribution to the General Fund: **US\$4,705,753.98**
 - U.S.A.: Contribution to the headquarters building lease and maintenance costs: **US\$513,712.50**
23. The Commission **NOTED** the optional extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2024 as follows:
 - Canada:
 - 50% Contribution to the IFCP Fund deficit (former staff pension plan): **US\$127,848**
 - U.S.A.:
 - 50% Contribution to the IFCP Fund deficit (former staff pension plan): **US\$127,848**
24. The Commission **NOTED** the indication from the IPHC Secretariat that the FY2024 budget presented at SS013 had been updated from that which was present at FAC099, by including updated actual expenses for a number of items, including but not limited to health insurance costs (typically received in January each year) as well as refined IPHC meeting and travel estimates.
25. The Commission **NOTED** that the exact FY2024 contributions to be made by the parties remain under discussion and should be resolved as soon as possible.
26. The Commission **NOTED** the tentative FY2025 and FY2026 budgets (1 October 2024 to 30 September 2025, and 1 October 2025 to 30 September 2026, respectively) as detailed in paper [IPHC-2023-SS013-03 Rev_1](#).

27. The Commission **AGREED** to target the following aspirational fund balances in reserve to allow for:
- 50 – Reserve = US\$1,500,000;
 - 40 – FISS = US\$2,000,000.
28. **NOTING** that the primary purpose of the annual IPHC Interim Meeting (typically held in November each year) is to share preliminary updates and assessment results with interested stakeholders, and that this has been achieved effectively over the past three (3) years via the use of online meeting platforms, the Commission **RECOMMENDED** that effective FY2024, the IPHC Interim Meeting shall permanently be held via online meeting platforms, including for Contracting Party delegations (FY2024 cost saving: US\$13,500).

4 OTHER BUSINESS

4.1 IPHC Fishery-Independent Setline Survey (FISS): Long-term revenue neutrality discussion

29. The Commission **RECALLED** that the primary purpose of the annual FISS is to sample Pacific halibut and provide data for the stock assessment (abundance indices, biological data) and estimates of stock distribution for use in the IPHC’s management procedure. The priority of the current rationalised FISS is therefore to maintain or enhance data quality (precision and bias) by establishing baseline sampling requirements in terms of station count, station distribution and skates per station. Potential considerations that could add to or modify the design are logistics and cost (secondary design layer), and FISS removals (impact on the stock), data collection assistance for other agencies, and IPHC policies (tertiary design layer). These priorities are outlined in [Table 1](#).

Table 1. Prioritization of FISS objectives and corresponding design layers.

| Priority | Objective | Design Layer |
|-----------|--|---|
| Primary | Sample Pacific halibut for stock assessment and stock distribution estimation. | Minimum sampling requirements in terms of: <ul style="list-style-type: none"> Station distribution; Station count; Skates per station. |
| Secondary | Long-term revenue neutrality. | Logistics and cost: operational feasibility and cost/revenue neutrality. |
| Tertiary | Minimize removals, and assist others where feasible on a cost-recovery basis. | Removals: minimize impact on the stock while meeting primary priority; Assist: assist others to collect data on a cost-recovery basis; IPHC policies: ad-hoc decisions of the Commission regarding the FISS design. |

30. The Commission **AGREED** to further discuss the long-term revenue objective of the IPHC FISS intersessionally.

4.2 IPHC Directed Commercial Catch Sampling in Alaska (IPHC Grant 802)

31. The Commission **NOTED** paper [IPHC-2023-SS013-INF02](#), the submitted proposal to NOAA-Fisheries, titled the *IPHC directed commercial catch sampling of Pacific halibut in Alaska (IPHC Grant 802)*.

5 REVIEW OF THE DRAFT AND ADOPTION OF THE REPORT OF THE 13TH SPECIAL SESSION OF THE IPHC (SS013)

32. The Report of the 13th Session of the IPHC ([IPHC-2023-SS013-R](#)) was **ADOPTED** via correspondence on 15 May 2023, including the consolidated set of recommendations and requests arising from SS013, provided at [Appendix V](#).

APPENDIX I
AGENDA FOR THE 13TH SPECIAL SESSION OF THE IPHC (SS013)

Date: 18 April 2023

Location and Venue: Electronic - Adobe Connect

Time: 09:00-11:00 (PDT)

Chairperson: Mr Jon Kurland (United States of America)

Vice-Chairperson: Mr Paul Ryall (Canada)

1. **OPENING OF THE SESSION** (*Chairperson*)
2. **ADOPTION OF THE AGENDA AND ARRANGEMENTS FOR THE SPECIAL SESSION** (*Chairperson*)
3. **BUDGET ESTIMATES: FY2024 (for approval)** (*IPHC Secretariat*)
4. **OTHER BUSINESS**
 - 4.1 IPHC Fishery-Independent Setline Survey (FISS): Long-term revenue neutrality discussion
 - 4.2 IPHC Directed Commercial Catch Sampling in Alaska (IPHC Grant 802)
5. **ADOPTION OF THE REPORT OF THE 13TH SPECIAL SESSION OF THE IPHC (SS013)** (*Chairperson*)

APPENDIX II

LIST OF DOCUMENTS FOR THE 13TH SPECIAL SESSION OF THE IPHC (SS013)

| Document | Title | Availability |
|---------------------------|--|-------------------------------|
| IPHC-2023-SS013-01 | Agenda for the 13 th Special Session of the IPHC (SS013) | ✓ 13 Feb 2023 ✓ 6 Apr 2023 |
| IPHC-2023-SS013-02 | List of Documents for the 13 th Special Session of the IPHC (SS013) | ✓ 13 Feb 2023 ✓ 6 Apr 2023 |
| IPHC-2023-SS013-03 Rev_1 | Budget estimates: FY2024 (for adoption) and FY2025-26 (for noting) (Wilson D & Keikkala A) | ✓ 13 Feb 2023 ✓ 6 Apr 2023 |
| IPHC-2023-SS013-04 | Budget supporting information (for noting) (Wilson D & Keikkala A) | ✓ 7 Apr 2023 |
| <i>Information papers</i> | | |
| IPHC-2023-SS013-INF01 | IPHC Compendium of Position Descriptions (IPHC Secretariat) | ✓ 6 Apr 2023 |
| IPHC-2023-SS013-INF02 | IPHC Directed Commercial Catch Sampling of Pacific halibut in Alaska (IPHC Grant 802) (IPHC Secretariat) | ✓ 6 Apr 2023 |

APPENDIX III

LIST OF PARTICIPANTS FOR THE 13TH SPECIAL SESSION OF THE IPHC (SS013)

Commission Officers

| Chairperson | Vice-Chairperson |
|--|-------------------------------|
| Mr Jon Kurland (United States of America) | Mr Paul Ryall (Canada) |

Commissioners

| Canada | United States of America |
|-------------------------|---------------------------|
| Mr Paul Ryall | Mr Jon Kurland |
| Mr Neil Davis | Mr Robert Alverson |
| Mr Peter DeGreef | Mr Richard Yamada |

Advisors/Experts

| Canada | United States of America |
|---|---|
| Ms Felicia Cull – Policy/Financial Advisor | Dr Peter Hulson – Scientific Advisor |
| Ms Ann-Marie Huang – Scientific Advisor | Mr Kurt Iverson – Technical Advisor |
| Mr Adam Keizer – Technical Advisor | Mr Frank Lockhart – Technical/Policy Advisor |
| Ms Gwynhyfar Mason – Technical Advisor | Mr David Moore – Policy Advisor |
| | Mr Patrick Moran – Policy Advisor |
| | Mr Demian Schane – Legal Advisor |

Observers

| Participant | Organisation | Email |
|------------------------|--|-----------------------------|
| Pat Ahern | Sport Fishing Advisory Board | pat.ahern@shaw.ca |
| Kristin Cieciel | National Oceanic and Atmospheric Administration | kristin.cieciel@noaa.gov |
| Tom Gemmell | Halibut Coalition | tom.gemmell@gmail.com |
| Jim Lane | Nuu-chah-nulth Tribal Council | jim.lane@nuuchahnulth.org |
| Thomas Marking | Recreational Fishing Alliance – Northern CA | tmmarking@sbcglobal.net |
| Lynn Mattes | Oregon Department of Fish & Wildlife | lynn.mattes@odfw.oregon.gov |
| Scott Mazzone | Quinault Indian Nation | smazzone@quinault.org |
| Alicia Miller | National Oceanic and Atmospheric Administration | alicia.m.miller@noaa.gov |
| Tachi Sopow | International Pacific Halibut Commission Field Staff | tachi.sopow@iphc.int |
| Ernie Weiss | Aleutians East Borough Alaska – Natural Resources | eweiss@aeboro.org |

IPHC Secretariat

| Participant | Title | Email |
|------------------------------|----------------------------------|-----------------------------|
| Dr David T. Wilson | Executive Director | david.wilson@iphc.int |
| Ms Andrea Keikkala | Assistant Director | andrea.keikkala@iphc.int |
| Dr Barbara Hutniczak | Fisheries Policy Branch Manager | barbara.hutniczak@iphc.int |
| Ms Lorissa Burkhalter | Administrative Specialist | lorissa.burkhalter@iphc.int |
| Ms Kelly Chapman | Administrative Coordinator | kelly.chapman@iphc.int |
| Mr Kevin Coll | Setline Survey Specialist | kevin.coll@iphc.int |
| Ms Tara Coluccio | Senior Administrative Specialist | tara.coluccio@iphc.int |
| Mr Claude Dykstra | Research Biologist | clauded.dykstra@iphc.int |

| | | |
|-------------------------------------|--|-----------------------------------|
| Ms Joan Forsberg | Otolith Technician, Senior | joan.forsberg@iphc.int |
| Mr Edward Henry | Communications Specialist | edward.henry@iphc.int |
| Mr Tyler Jack | Setline Survey Specialist | tyler.jack@iphc.int |
| Mr Andrew Jasonowicz | Research Biologist | andy.jasonowicz@iphc.int |
| Mr Christopher Johnston | Otolith Technician | chris.johnston@iphc.int |
| Mr Colin Jones | Research Biologist | colin.jones@iphc.int |
| Mr Thomas Kong | Fisheries Data Specialist | tom.kong@iphc.int |
| Ms Rebecca Kuklok | Administrative Specialist (Accounting) | rebecca.kuklok@iphc.int |
| Ms Kelsey Magrane | Fisheries Data Specialist | kelsey.magrane@iphc.int |
| Ms Rachel Rillera | Setline Survey Specialist | rached.rillera@iphc.int |
| Ms Lauri Sadorus | Research Biologist | lauri.sadorus@iphc.int |
| Ms Kimberly Sawyer Van Vleck | Fisheries Data Specialist | kimberly.sawyer.vanvleck@iphc.int |
| Mr Afshin Taheri | Programmer | afshin.taheri@iphc.int |
| Ms Huyen Tran | Fisheries Data Coordinator | huyen.tran@iphc.int |
| Mr Robert Tynes | Information Technology Specialist | robert.tynes@iphc.int |

APPENDIX IV FY2024 FINANCIAL BUDGET – PROPOSED FOR ADOPTION

| FY2024: Proposed for SS013 Account Number | 10 - General FY2024 | 20 - Research FY2024 | 30 - Statistics FY2024 | TOTAL (10,20,30) FY2024 | 40 - FISS FY2024 | TOTAL (All Funds) FY2024 |
|--|------------------------|-------------------------|---------------------------|----------------------------|------------------------|-----------------------------|
| Income | | | | | | |
| 40000 Contracting Party Contributions | | | | | | |
| 40000.01 - Canada | \$ - | \$ - | \$ - | \$ 1,032,970.38 | \$ - | \$ 1,032,970.38 |
| 40000.02 - United States of America | \$ - | \$ - | \$ - | \$ 4,705,753.98 | \$ - | \$ 4,705,753.98 |
| 40000 - Contracting Party Contributions | \$ 3,614,200.57 | \$ 1,172,586.10 | \$ 951,937.69 | \$ 5,738,724.36 | \$ - | \$ 5,738,724.36 |
| 40055 - Headquarters (Lease and Maintenance) | \$ 513,712.50 | \$ - | \$ - | \$ 513,712.50 | \$ - | \$ 513,712.50 |
| 40055 - Headquarters (Lease & Maintenance) | \$ 513,712.50 | \$ - | \$ - | \$ 513,712.50 | \$ - | \$ 513,712.50 |
| 40060 Other Income | | | | | | |
| 40060.01 - GAAP Conversion - Income | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 40060.05 - Recoupment leave expenses | \$ 82,800.00 | \$ 23,494.50 | \$ 56,304.00 | \$ 162,598.50 | \$ 7,762.50 | \$ 170,361.00 |
| 40060.06 - Rent - Dutch Harbor | \$ - | \$ - | \$ 5,600.00 | \$ 5,600.00 | \$ - | \$ 5,600.00 |
| 40060 - Other Income | \$ 82,800.00 | \$ 23,494.50 | \$ 61,904.00 | \$ 168,198.50 | \$ 7,762.50 | \$ 175,961.00 |
| 40100 Grants, Contracts & Agreements | | | | | | |
| 40100.01 - 802 - Directed Commercial Catch Sampling of Pacific halibut in Alaska | \$ - | \$ - | \$ 953,132.00 | \$ 953,132.00 | \$ - | \$ 953,132.00 |
| 40100.02 - MoU WDFW Rockfish sampling | \$ - | \$ - | \$ - | \$ - | \$ 36,003.00 | \$ 36,003.00 |
| 40100 - Grants, Contracts & Agreements | \$ - | \$ - | \$ 953,132.00 | \$ 953,132.00 | \$ 36,003.00 | \$ 989,135.00 |
| 40200 Interest Income | | | | | | |
| 40200.01 - Bank Interest | \$ 772.50 | \$ - | \$ - | \$ 772.50 | \$ - | \$ 772.50 |
| Total 40200 - Interest Income | \$ 772.50 | \$ - | \$ - | \$ 772.50 | \$ - | \$ 772.50 |
| 40350 Fish Sales | | | | | | |
| 40350.01 - Fish Sales - Pacific Halibut | \$ - | \$ - | \$ - | \$ - | \$ 4,224,000.00 | \$ 4,224,000.00 |
| 40350.02 - Fish Sales - Byproduct | \$ - | \$ - | \$ - | \$ - | \$ 111,000.00 | \$ 111,000.00 |
| 40350 - Fish Sales | \$ - | \$ - | \$ - | \$ - | \$ 4,335,000.00 | \$ 4,335,000.00 |
| Total Income | \$ 4,211,485.57 | \$ 1,196,080.60 | \$ 1,966,973.69 | \$ 7,374,539.86 | \$ 4,378,765.50 | \$ 11,753,305.36 |
| Expense | | | | | | |
| Personnel Expenses | | | | | | |
| 50000 - Salary & Wages | \$ 1,937,921.92 | \$ 700,448.60 | \$ 1,303,071.27 | \$ 3,941,441.79 | \$ 869,406.57 | \$ 4,810,848.36 |
| 50100 - Benefits | \$ 792,830.63 | \$ 264,004.00 | \$ 441,991.00 | \$ 1,498,825.63 | \$ 219,694.00 | \$ 1,718,519.63 |
| 50200 - Training & Education | \$ 38,000.00 | \$ 18,477.00 | \$ 16,200.87 | \$ 72,677.87 | \$ 42,000.00 | \$ 114,677.87 |
| 50300 - Personnel Related Expenses | \$ 5,665.00 | \$ - | \$ 1,000.00 | \$ 6,665.00 | \$ 5,000.00 | \$ 11,665.00 |
| Total Personnel Expenses | \$ 2,774,417.55 | \$ 982,929.60 | \$ 1,762,263.14 | \$ 5,519,610.29 | \$ 1,136,100.57 | \$ 6,655,710.86 |
| Operational Expenses | | | | | | |
| 5000 - Publications | \$ 4,000.00 | \$ 7,500.00 | \$ 2,000.00 | \$ 13,500.00 | \$ 400.00 | \$ 13,900.00 |
| 51100 - Mailing and Shipping | \$ 3,500.00 | \$ 7,000.00 | \$ 5,538.56 | \$ 16,038.56 | \$ 118,000.00 | \$ 134,038.56 |
| 51200 - Travel | \$ 95,700.00 | \$ 14,825.00 | \$ 32,400.00 | \$ 142,925.00 | \$ 113,000.00 | \$ 255,925.00 |
| 51300 - IPHC Meetings | \$ 244,760.00 | \$ - | \$ - | \$ 244,760.00 | \$ - | \$ 244,760.00 |
| 51400 - Technology | \$ 144,050.00 | \$ - | \$ 17,000.00 | \$ 161,050.00 | \$ 21,000.00 | \$ 182,050.00 |
| Total Operational Expenses | \$ 492,010.00 | \$ 29,325.00 | \$ 56,938.56 | \$ 578,273.56 | \$ 252,400.00 | \$ 830,673.56 |
| Fees and Contract Expenses | | | | | | |
| 52000 - Professional Fees | \$ 227,300.00 | \$ - | \$ 3,000.00 | \$ 230,300.00 | \$ 2,000.00 | \$ 232,300.00 |
| 52100 - Vessel Expenses | \$ - | \$ - | \$ - | \$ - | \$ 544,000.00 | \$ 544,000.00 |
| 52200 - Other Fees and Charges | \$ 53,842.86 | \$ - | \$ 13,039.38 | \$ 66,882.24 | \$ 23,000.00 | \$ 89,882.24 |
| 52300 - Leases and Contracts | \$ 42,164.00 | \$ 39,019.00 | \$ 25,573.50 | \$ 106,756.50 | \$ 1,581,682.93 | \$ 1,688,439.43 |
| 54000 - Communications | \$ 35,500.00 | \$ - | \$ 3,400.00 | \$ 38,900.00 | \$ 1,690.00 | \$ 40,590.00 |
| Total Fees and Contract Expenses | \$ 358,806.86 | \$ 39,019.00 | \$ 45,012.88 | \$ 442,838.74 | \$ 2,152,372.93 | \$ 2,595,211.67 |
| Facilities and Equipment Expenses | | | | | | |
| 54000 - Equipment Expense | \$ 6,600.00 | \$ - | \$ 59,679.11 | \$ 66,279.11 | \$ 33,000.00 | \$ 99,279.11 |
| 54000 - Supplies Expense | \$ 44,000.00 | \$ 144,807.00 | \$ 19,630.00 | \$ 208,437.00 | \$ 711,000.00 | \$ 919,437.00 |
| 54000 - Maintenance and Utilities | \$ 53,000.00 | \$ - | \$ 1,680.00 | \$ 54,680.00 | \$ 77,385.00 | \$ 132,065.00 |
| 54000 - Facility Rentals | \$ 482,651.16 | \$ - | \$ 21,770.00 | \$ 504,421.16 | \$ 16,507.00 | \$ 520,928.16 |
| Total Facilities and Equipment Expenses | \$ 586,251.16 | \$ 144,807.00 | \$ 102,759.11 | \$ 833,817.27 | \$ 837,892.00 | \$ 1,671,709.27 |
| Other Expenses | | | | | | |
| Other Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Expense | \$ 4,211,485.57 | \$ 1,196,080.60 | \$ 1,966,973.69 | \$ 7,374,539.87 | \$ 4,378,765.50 | \$ 11,753,305.37 |
| Net Income (Loss) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

APPENDIX V

**CONSOLIDATED SET OF RECOMMENDATIONS AND REQUESTS FROM THE 13TH SPECIAL
SESSION OF THE IPHC (SS013)
(18 April 2023)**

RECOMMENDATIONS

Budget Estimates: FY2024 (for approval): Fund 30 – Statistics: Directed commercial catch sampling of Pacific halibut in Alaska

- SS013-Rec.01 ([para. 17](#)) The Commission **DISCUSSED** the merit in continuing with the NOAA-Fisheries grant program, and **RECOMMENDED** the following:
- a) The IPHC has no mandate to undertake activities on sablefish, and should only do so with an expressed directive from the Commission to do so;
 - b) Should the Commission direct the IPHC Secretariat to undertake sablefish activities in Alaska as part of the new grant period, then:
 - the IPHC should not take on any risks associated with uncertainty regarding the amount of funding available or with the variation in the amount of work required to fulfill sablefish activities;
 - the IPHC should be reimbursed in-full for any sablefish work (100% cost-recovered) in-year and without delay, and that the Secretariat will cease work at the point that its eligible costs exceed the grant funding available;
 - Sablefish work would be secondary to Pacific halibut work.
- SS013-Rec.02 ([para. 19](#)) The Commission **RECOMMENDED** that further intersessional discussions be held between the IPHC and NOAA-Fisheries (including the AFSC), to determine if the sablefish logbook data could be entered into NMFS logbooks rather than IPHC logbooks, thereby removing the IPHC from the sablefish process. Alternatively, such discussion should determine if IPHC logbooks containing sablefish landings could be provided directly to NOAA-Fisheries for data entry.
- SS013-Rec.03 ([para. 20](#)) The Commission **RECOMMENDED** that, as soon as possible, the IPHC Secretariat provide an analysis of commercial sampling needs for Pacific halibut in Alaska, including an examination of biological sampling rates by port, and whether all ports need to be staffed annually or could be staffed at some lesser interval on a staggered basis to reduce costs without unacceptably compromising data quality.

Budget Estimates: FY2024 (for approval): Contributions to the General Fund

- SS013-Rec.04 ([para. 28](#)) **NOTING** that the primary purpose of the annual IPHC Interim Meeting (typically held in November each year) is to share preliminary updates and assessment results with interested stakeholders, and that this has been achieved effectively over the past three (3) years via the use of online meeting platforms, the Commission **RECOMMENDED** that effective FY2024, the IPHC Interim Meeting shall permanently be held via online meeting platforms, including for Contracting Party delegations (FY2024 cost saving: US\$13,500).

REQUESTS***Budget Estimates: FY2024 (for approval): Fund 20 – Research: Biological and Ecosystem Sciences annual reporting***

SS013-Req.01 ([para. 9](#)) The Commission **REQUESTED** that, as part of the annual reporting to the Commission on the Biological and Ecosystem Science Branch activities, that the Secretariat provide a summary table that incorporates the following elements for Commission review:

- a) Current project abstract, including objectives, links to IPHC’s core mandate and how it will inform Commissioner’s decisions;
- b) Related Commission decisions and directives;
- c) Timeline for deliverables;
- d) Funding sources;
- e) Progress report.